ASCC NMS Panel

Approved Minutes

Monday, October 7, 2019 2:00-3:30PM

110 Denney Hall

ATTENDEES: Craigmile, Dinan, Kwiek, Oldroyd, Ottesen, Panero, Vaessin

Agenda:

1. Approval of 9-23-19 minutes

* Panero, Craigmile, **unanimously approved**

1. Entomology 3330E (course change; Entomology 3330 has existed as a GE Natural Science-Biological Science course; Entomology 4440H, the H version of 3330 & currently with no GE status, will be combined with 3330 & the new combination will be 3330E with GE Natural Science-Biological Science)

* Changing 3330 to 3330E will remove the non-honors version for non-honors students. This should be a new course submission or a course change for 4440H, not a course change of 3330. 3330 needs to stay on the books so non-honors students can enroll.
* Recommendations:
  + Work with Honors and Scholars to make sure this meets the expectations of an honors course. As it is, this course does not seem to be asking Honors students to do work that is more in-depth.
  + Under required equipment: Windows 7 is not current by OSU standards.
  + Increase the disability statement font size to 16.
  + The mental health statement mentions the College of Pharmacy. The appropriate mental health statement for CFAES should be used.
  + The prerequisite should specify Entomology 1101. The Panel recommends electronically enforcing the prerequisite.
* **No vote**

1. Revision BA and BS Actuarial Science

* **Include a four-year plan for the BA**
* *Correct the typo on the summary sheet: The course number is English 3304, not 3340.*
* *Students only need two additional courses to receive a minor in Professional Writing. The department may want to advise students of this opportunity.*
* Panero, Craigmile, **unanimously approved** with **one contingency** (in bold above) and *two recommendations* (in italics above)

1. Molecular Genetics 4703 (course change; increase credit hours from 2 to 3)

* *The Panel recommends including statements on Title IX and diversity. Recommended statements can be found on page 15 of the Curriculum and Assessment Operations Manual.*
* Panero, Ottesen, **unanimously approved** with *one recommendation* (in italics above)

1. Mathematics 2010S (new course; requesting GE Service-Learning)

* *The Panel recommends clarifying the following before advancing the course to the Office of Service Learning:*
  + *It is unclear how often students are onsite at the libraries. Are students required to make a one-time presentation or multiple presentations? Will students present to a variety of audiences?*
  + *How are students being taught to communicate to their audience? Time is dedicated to this in class, but it may be too late in the semester given that students start presentations the next week.*
  + *There aren’t any rubrics provided for how communication at presentations will be evaluated. How will the presentations be graded? Will an instructor or an on-site coordinator evaluate them?*
  + *The Service learning rationale and course goals mention that student presentations “will be based on course mini-projects related to mathematical tools and group research projects investigating Hidden Figures in the Greater Columbus Community.” The wording is vague and could either imply that students are presenting in the Greater Columbus Community or are presenting about “Hidden Figures” of the Greater Columbus Community.*
* *The intended rank of this course is for freshman and sophomores, but courses in the natural and mathematical sciences at the 2000-level or above are considered upper-division. Consider revising the intended rank.*
* *The Panel recommends looking into partnering with the PAST foundation on future service-learning projects.*
* Ottesen, Panero, **unanimously approved** with *multiple recommendations* (in italics above)

1. Biochemistry 7766.01 (course change; reduce credit hours from 2 to 1.5)

* *Include the required disability and academic misconduct statements, which can be found in the Curriculum and Assessment Operations Manual.*
* Craigmile, Panero, **unanimously approved** with *one recommendation* (in italics above)